

30 July 1980

MEMORANDUM FOR: Bob Gates
FROM: Director of Central Intelligence
SUBJECT: Executive Inventory Cards

I'd like to start moving out on those executive asset inventory cards. Hopefully, while I'm gone, whoever is left in our office can be trying to fill in the statistical data. I'd like your advice on who decides the following to have them filled out on:

- a. All independent office heads and deputies;
- b. All DDs and Associate DDs;
- c. RM and CT and their deputies and unit heads;
- d. All office directors (division chiefs for DDO)
under the DDs;
- e. Head of the NIC;
- f. The NIO/NESA; Strategic Programs; China;
- g. The COS's [redacted]

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25X1

STANSFIELD TURNER

(Bob Gates reviewed this memo in draft--retyped for record purposes only)